

Attachment B: AMERICAS REGIONAL CAUCUS

When: Friday, May 13, 2016
3:00 – 7:00 p.m. in Berlin (CET)

Where: Willy-Brandt-Haus
Wilhelmstraße 140
10963 Berlin, Germany
Kennedy Room, and if necessary the Roosevelt Corner

Please be at the venue or online on WebEx at least 5 minutes before the start time.

Suggested Agenda:

1. Call to Order and Roll Call
2. Introductions and Appointment of Regional Caucus Chair and Secretary
3. Report of the Credentials Committee (to be accepted by the electors)
4. Report of the Rules Committee (to be accepted by the electors)
5. Election of one DNC Member (Term to commence at conclusion of the 2016 Democratic National Convention in Philadelphia.)
 - a. Call for nominations from the floor
 - b. Report on Affirmative Action targets
 - c. Each candidate for DNC Member will be given 3 minutes to introduce themselves and explain why they are running, what their role has been in Democrats Abroad and the Democratic Party, and what they hope to accomplish.
 - d. Electors will be given up to 10 minutes to discuss and cast their vote.
 - e. Tabulators and Caucus Chair will announce the results of the vote. If no candidate gets an absolute majority (more than 50% of votes present), we will have a second round of voting.
 - f. Steps c-e will be repeated for the second round.
 - g. If more than 2 rounds are needed, we'll repeat steps d and e until a candidate receives an absolute majority.
6. Recess into Presidential Preference Groups – each group will

- elect one At-large National Convention Delegate – attendees in Berlin will go into separate rooms – remote participants in the Clinton PPG will stay on the same WebEx call and remote participants in the Sanders PPG will move to a new WebEx call.
- a. Temporary Chair to call meeting to order and elect Permanent PPG Chair.
 - b. Election of At-large National Convention Delegate
 - i. List of certified At-large National Convention Delegate candidates to be read by the PPG Chair.
 - ii. Report on Affirmative Action Targets
 - iii. Each candidate will have one minute for an introductory statement.
 - iv. Electors will be given 10 minutes to discuss and cast their vote.
 - v. PPG Chair will announce the results of the vote – if any candidate gets an absolute majority (more than 50% of votes present) they are elected as an At-large National Convention Delegate – if no candidate gets an absolute majority then we will have a second round of voting, but the bottom 15% of candidates are dropped for the next round. Note, if there are fewer than 7 candidates then no candidates will be dropped.
 - vi. If multiple rounds of voting are needed, candidates will get 3 minutes to make a statement on the second round. No statements will be made on third or subsequent rounds. Electors will be given up to 10 minutes for each round to discuss and cast their vote.
7. Reconvene the Regional Caucus when both PPGs have elected an At-large National Convention Delegate.
 8. PPG Chairs report election results to the Regional Caucus Chair.
 9. PPG election results will be read to the Regional Caucus as a whole by the Regional Caucus Chair. Any challenges shall be announced.
 10. As time remains, the Regional Caucus as a whole shall discuss various planks being brought forth in the 2016 platform.
 11. Adjournment