

Attachment A: EMEA REGIONAL CAUCUS

When: Friday, May 13, 2016
9:00 – 7:00 p.m. in Berlin (CET)

Where: Willy-Brandt-Haus -- Obama Hall
Wilhelmstraße 140
10963 Berlin, Germany

Please be at the venue or online on WebEx at least 5 minutes before the start time.

(Breaks will be taken as voting allows – tentatively: 10:30 coffee, 12:45 lunch, 15:00 coffee)

Suggested Agenda:

1. **9:00**
Call to Order (by Regional Vice-Chair – EMEA / Permanent Caucus Chair)
Appointment of Caucus Secretary
2. **Roll call** (by RVC-EMEA or Caucus Secretary)
(Electors: Elected national officers of Country Committees in good standing, which includes: Chairs, Vice-Chairs, Executive Committee members; and the Regional Vice-Chair. No less than 40% of electors required for quorum.)
3. Report of the Rules Committee and Credentials Committee
4. Allocation of proportional voting to Country Committees and Electors, based on democratic strength as the percentage of participation in the Global Primary
5. Statement by Permanent Caucus Chair on Diversity Goals and gender balance requirements and the import of our gathering and voting choices
6. **~10:30**
Election of One DNC Member
 - a. Overview of term and duties of Democrats Abroad DNC Member
 - b. Call for additional nominations from the floor
 - c. Introduction of Candidates with brief candidate statements
 - d. Voting on Candidates with election to be determined by absolute majority
Electors given 10 minutes to vote.
(multiple rounds of voting if necessary)
7. **~11:30**
Divide into Clinton and Sanders Presidential Preference Groups (PPGs) for the election of At-Large National Convention Delegates – 3 for Sanders, 2 for Clinton.
WebEx participants: Clinton participants will remain on EMEA Regional Caucus WebEx call, Sanders participants will join a new WebEx call for the duration of the PPG, then return to EMEA Region Caucus WebEx call on completion of PPG elections.
 - a. **Sanders PPG**
 - i. Temporary PPG appointed by campaign or Regional Vice-Chair
 - ii. Election of permanent PPG Chair

- iii. Distribution and announcement of approved Delegate Candidates
- iv. Introduction of Delegate Candidates with very brief 1 min candidate statements
(Election requires absolute majority of votes. Lowest 15% of candidates dropped from ballot, and removal of those who do not receive 15% of total vote.)
- v. 1st Delegate Election of gender-specified National Convention At-Large Delegates
(Before 2nd voting round, remaining Delegate Candidates will be allowed brief candidate statement)
- vi. 2nd Election of Delegate of opposite gender from individual elected in 1st election
- vii. 3rd Delegate Election open to all remaining Delegate Candidates
(After each Election, permanent PPG chair will report on affirmative action goals and current results.)

b. Clinton PPG

- i. Temporary PPG appointed by campaign or Regional Vice-Chair
- ii. Election of permanent PPG Chair
- iii. Distribution and announcement of approved Delegate Candidates
- iv. Introduction of Delegate Candidates with very brief 1 min candidate statements
(Election requires absolute majority of votes. Lowest 15% of candidates dropped from ballot, and removal of those who do not receive 15% of total vote.)
- v. 1st Delegate Election of gender-specified National Convention At-Large Delegates
(Before 2nd voting round, remaining Delegate Candidates will be allowed brief candidate statement)
- vi. 2nd Election of Delegate of opposite gender from individual elected in 1st election
(After each Election, permanent PPG chair will report on affirmative action goals and current results.)

8. **12:45** -- Break for lunch

9. **13:45**

Words of Welcome from Katarina Barley, General Secretary of German Social Democratic Party to joint gathering of EMEA Region Caucus with all other Berlin meeting participants invited to join.

10. 14:15 -- Continuation of PPG Elections

11. ~17:00 (or on completion of the Regional PPG elections)

Reconvening of EMEA Regional Caucus

- a. PPG Chairs announce results of PPG elections of National At-Large Convention Delegates
- b. Consideration of any challenges to the election results
- c. Regional Vice Chair – EMEA / Permanent Caucus Chair reports on gender balance and affirmative action goals/current results.

12. Discussion of Democrats Abroad 2016 Platform. (As time permits.)

13. Adjournment of the EMEA Regional Caucus.